

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Bowerhill Village Hall, Bowerhill, Melksham
Date: 13 November 2019
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Nick Holder, Cllr Jon Hubbard, Cllr Hayley Illman and Cllr Jonathon Seed (Chairman)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Jess Gibbons - Director Communities & Neighb'hood Services
Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services
Kieran Elliot – Senior Democratic Services Officer

Town and Parish Councils

Atworth Parish Council – Effie Gale-Side
Melksham Town Council – Sue Brown
Melksham Without Parish Council – Theresa Strange, Paul Carter, Richard Wood and John Glover
Seend Parish Council – John Williams

Partners

Wiltshire Police – Sergeant Dan Green
Melksham Seniors – Martin Pain

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
74	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everybody to the Bowerhill Village Hall for the meeting of the Melksham Area Board.</p> <p>The Chairman welcomed the newly elected Wiltshire Councillor for Melksham Without South – Cllr Nick Holder and Jess Gibbons – Director Communities & Neighbourhood, Wiltshire Council.</p>
75	<p><u>Announcements</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Melksham Community Campus planning update • Completion of Farmers Roundabout traffic scheme • Area Board impact 2018/19
76	<p><u>Wiltshire Police - update</u></p> <p>The Wiltshire Police update presented by Sergeant Dan Green was noted.</p>
77	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
78	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Tuesday 3 September 2019 was confirmed as the correct record.
79	<p><u>Declarations of Interest</u></p> <p>Agenda item No:11 Young Melksham grant funding application – Cllr Jon Hubbard. Chairman of Young Melksham. (Will not vote on or debate the item).</p>

80	<p><u>Community Governance Review – Melksham, Melksham Without and Seend</u></p> <p>Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services, Wiltshire Council and Kieran Elliot – Senior Democratic Services Officer, Wiltshire Council gave a short presentation that highlighted the Community Governance Review of Melksham, Melksham Without and Seend.</p> <p><i>(The power point presentation is attached)</i></p> <p>The Chairman thanked Ian Gibbons and Kieran Elliot for their presentation.</p>
<p><u>CCG November</u></p>	
81	<p><u>Report back from 800th Anniversary Market Charter weekend</u></p> <p>Adrienne Westbrook from the 800th Anniversary Working Group gave a short presentation that highlighted the weekend of events to celebrate Melksham’s 800th Anniversary of the granting of it’s Market Charter by Henry 111 in 1219.</p> <p>Events over the weekend of 27 - 29 September 2019 included:</p> <ul style="list-style-type: none"> • The Duke of Gloucester unveiling the 800th Anniversary plaque • Town Criers Contest • Medieval Banquet • Plantagenet Society Re-enactment <p>Pauline Baker rounded off the presentation with special 800th Anniversary celebrations poem which she had composed.</p>
82	<p><u>Report back from "Age Friendly Melksham" special meeting of the Area Board on 22 October</u></p> <p>Cllr Jon Hubbard reported back to the Area Board the discussion group feedback from the Age Friendly Melksham Area Board meeting held the Assembly Hall on 22 October 2019.</p> <p><i>(The power point presentation containing the discussion group feedback is attached)</i></p> <p>Cllr Hubbard outlined drafting Melksham’s ‘Age Friendly Action Plan’</p> <ul style="list-style-type: none"> • The goal of making Melksham a more age-friendly town would require

this work to be taken to the next level through engaging specialist support

- reviews of programme management, partner engagement, external funding opportunities

- stakeholder consultation and production of 3 year Age Friendly Action Plan

Objective 1

- Research and collation of all consultation outcomes to date, including relevant strategies and associated implementation plans and delivery reports, as relevant to the domains of the Age Friendly framework and the wishes of local stakeholder

Objective 2

- An evaluation of current management arrangements and recommendations to build a collaborative multi-agency approach across the public, private and voluntary sectors locally to take forward this work

Objective 3

- An investigation of the funding environment and opportunities to resource this programme of work on a sustainable basis

Objective 4

- Engagement and consultation with stakeholders through events, surveys and other methods, as appropriate, to develop a shared programme of work

Objective 5

- The presentation of findings to the Steering Group and partners of a 3 year Age-Friendly Action Plan with short, medium and long term outcomes together with recommendations for next steps

Decision

Cllr John Hubbard awarded £3,000 towards a Feasibility Study for the Age Friendly Melksham project

The Steering Group wished to advertise a contract up to a value of £10,000, to

	<p>which match-funding contributions are being sought from:</p> <ul style="list-style-type: none"> • Melksham Forum 55 Seniors (£3,000 agreed) • Melksham town and parish councils <p>The Chairman thanked Cllr Hubbard and Peter Dunford for their presentation.</p>
<p><u>Age Friendly Melksham</u></p>	
<p>83</p>	<p><u>Area Board sub groups</u></p> <p>Melksham Community Area Transport Group – Cllr Jon Hubbard</p> <p>The notes and funding actions of the meeting dated 17 October 2019 were agreed.</p> <ul style="list-style-type: none"> • Melksham, Lowbourne and Church Lane - bus shelters to be funded by Town Council at £9,000 • Melksham, Union Street - request agreed for feasibility study for reversing one way traffic flow • Melksham, Bath Road Bell Court - sign agreed to deter HGVs turning at £100 • Melksham, Snarlton Lane – request agreed for “No Access to Snarlton Farm” sign at £100 • Melksham, Snarlton Lane - request agreed for warning sign and coloured high friction surface
<p>84</p>	<p><u>Written Partner Updates</u></p> <p>Written updates contained in the agenda pack were received from the following partners:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham seniors Forum • Melksham Town Council

	<p>The Chairman thanked all partners for their updates.</p>
85	<p><u>Grant Funding</u></p> <p>The Area Board members were asked to consider two applications to the Community Area Grants scheme.</p> <p>Decision Atworth Village Hall and Recreation Ground committee awarded £2,483 towards the replacement of tables and chairs at Atworth Village Hall</p> <p>Decision Art House Café awarded £995 towards a new power-assisted front door</p>
86	<p><u>Youth Grant Funding</u></p> <p>The Area Board members were asked to consider one application to the Youth Grants scheme.</p> <p>Decision Young Melksham awarded £5,000 towards the operation of the No Limits SEND Youth Club</p> <p><i>Note: Cllr Jon Hubbard did not vote on or debate this item</i></p>
87	<p><u>Public questions</u></p> <p>A question was raised as to the future of Melksham House.</p> <p><i>a) That planning proposals for the Melksham House site would go before Wiltshire Council's Cabinet, at it's January 2020 meeting.</i></p>
88	<p><u>Close</u></p>